

Instructor Application

CONTACT INFORMATION

Instructor Name _____

Application Date _____

Any other name you have used previously: _____

Permanent Mailing Address _____

Primary Phone _____ Secondary Phone _____

Email Address _____



Applicant History: Please fill out information about references, work history and education or submit a resume' with the information.

EDUCATION

College/Higher Education/High School	Location	Course of Study	Degrees
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EMPLOYMENT (List current or most recent job first)

Employer	Dates	Position	Supervisor	Phone #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

REFERENCES:

1. Name: _____ Phone: _____

Relationship: _____ Address: _____

2. Name: _____ Phone: _____

Relationship: _____ Address: _____

3. Name: _____ Phone: _____

Relationship: _____ Address: _____

Instructor Application

AREAS OF INTEREST Indicate your level of experience for the following subject areas

“1” in subjects you can organize and instruct independently

“2” in subjects you can assist or co-instruct.

“3” in subjects have experience or an interest in.

<p style="text-align: center;"><u>ART</u></p> <p><input type="checkbox"/> Tie Dyeing</p> <p><input type="checkbox"/> Beading</p> <p><input type="checkbox"/> Clay/Ceramics</p> <p><input type="checkbox"/> Drawing</p> <p><input type="checkbox"/> Jewelry Making</p> <p><input type="checkbox"/> Mixed Media Art</p> <p><input type="checkbox"/> Nature Crafts</p> <p><input type="checkbox"/> Painting</p> <p><input type="checkbox"/> Photography</p> <p><input type="checkbox"/> Puppet Making</p> <p><input type="checkbox"/> Sculpture/3D Art</p> <p><input type="checkbox"/> Weaving</p> <p><input type="checkbox"/> Woodworking</p>	<p style="text-align: center;"><u>SCIENCE</u></p> <p><input type="checkbox"/> Astronomy</p> <p><input type="checkbox"/> Biology</p> <p><input type="checkbox"/> Birds</p> <p><input type="checkbox"/> Conservation</p> <p><input type="checkbox"/> Chemistry</p> <p><input type="checkbox"/> Geology</p> <p><input type="checkbox"/> Insects</p> <p><input type="checkbox"/> Marine Biology</p> <p><input type="checkbox"/> Physics</p> <p><input type="checkbox"/> Weather/climate</p> <p><input type="checkbox"/> Wildlife</p>	<p style="text-align: center;"><u>TECHNOLOGY</u></p> <p><input type="checkbox"/> Film making</p> <p><input type="checkbox"/> Photography/editing</p> <p><input type="checkbox"/> Lego Robotics</p> <p><input type="checkbox"/> Programming/Coding</p> <p><input type="checkbox"/> Stop Animation</p> <p style="text-align: center;"><u>OTHER SKILLS</u></p> <p><input type="checkbox"/> Performance art</p> <p><input type="checkbox"/> Geography</p> <p><input type="checkbox"/> Humanities/History</p> <p><input type="checkbox"/> Outdoor skills</p> <p><input type="checkbox"/> Sign Language</p> <p><input type="checkbox"/> Cooking</p> <p><input type="checkbox"/> Music: _____</p> <p><input type="checkbox"/> Foreign Language</p>
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Please list any other activities or skills you would feel confident leading:

APPLICATION QUESTIONS: Answers may be submitted on additional paper

1. What experience do you have with working with children? Please be specific to what duties and responsibilities you had and what age group(s) you worked with:

2. What sort of contribution could you make at Fiddlehead Center for the Arts? _____

3. Describe the leadership or supervisory positions you have had in the past. How will your previous experiences help you as an instructor?

4. Criminal Record Have you ever been convicted of a crime, including child abuse and sex related crimes, other than a minor traffic offense? If yes, please elaborate on charges. (Note: a prior conviction is not an automatic bar to employment.)

_____ Yes _____ No
 Explain _____

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SCHOOL YEAR AVAILABILITY: Please check off shifts you are available for the schedule below:

SEPTEMBER TO MID JUNE	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Care 6:45am to 9:15am					
Afternoon Care 2:45pm to 6:00pm					

SUMMER AVAILABILITY: If applying for a summer position, our Summer Camp program is tentatively scheduled for June 15, 2016 – September 2nd, 2016. Please list any dates that you know (or expect) you will not be available during that time.

SUMMER SHIFTS Please check off all available shifts that you can work during our Summer camp program. You may submit a more detailed description on your availability a separate paper.

Available Shifts	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Extended Care 7am to 9am					
Morning Camp 9am to 12pm					
Afternoon Camp 12pm to 4:30					
Afternoon Extended Care 4:30pm- 6pm					

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY OTHER INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE.

IN THE EVENT I AM OFFERED A POSITION I AGREE TO FURNISH MY DOB FOR THE PURPOSE OF A CRIMINAL RECORDS CHECK. I ALSO UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE AND I UNDERSTAND THAT THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT.

SIGNATURE _____ DATE _____

**Thank you for applying for a position with Fiddlehead Center for the Arts- Scarborough. In addition to the required application, please feel free to submit your resume, any certifications you hold, letters of reference, philosophy of education, or other information that might help inform the selection committee.

Please return this application to Director of Operation, Jared Libby, at 226 Gorham Road in Scarborough.